**REGISTRATION FORM**

**For International Training Young Activists for Peace “Promoting non-violent conflict resolution” in Sievershausen / Germany. Dates 22.07. - 29.07.2023 (travel days included)**

|  |  |
| --- | --- |
| **First name** |  |
| **Family name** |  |
| **Gender** |  |
|  |  |
| **Mail contact** |  |
| **Phone Number** |  |
| **Address (Street / City)** |  |
| **Emergency contact (Phone Nr. and Person)** |  |
| **Country** |  |
| **Nationality** |  |
|  |  |
| **Do you need a visa invitation?** |  |
| **If yes: Nr of Passport** |  |
| **Expiry date** |  |
|  |  |
| **Date of birth** |  |
| **Birth place** |  |
|  |  |
| **Languages spoken, please rate according to your ability:**  |  |
|  |
| **MOTIVATION for participating in this training** |
|  |
| **Previous experiences in youth work and / or non-formal education** |
| **Would you like to share anything else with us?** |
|  |
| **Special needs / Dietary restrictions** |
| **Information about COVID-19 status. Are you fully vaccinated? (2 shots+1 booster) or just 2 shots. Please indicate the type of the vaccine as well.** |
|  |

**TERMS AND CONDITIONS**

I hereby agree to the following terms and conditions:

1. I will organize and cover my own travel expenses to the venue and back and will submit my travel documents to the organizers.
2. The organizer (**ICJA e.V.)** will pay a maximal contribution to my travel expenses according to the funding rules (Erasmus+ Programme) applicable to the **training course** as follows:

*Central European countries (100 - 499 km):* 180,- €, (500 - 1999 km): 275,- €

*Greece, Turkey (500 - 1999 km):* 275,- €

*Georgia (2000 - 2999):* 360,- €

**All reimbursements will be done according to real costs and only if financial proof documents are provided.**

About traveling green: You will get more reimbursement when you use sustainable transport. “Green travel” is defined as travel that uses low-emission means of transport for most of the trip, such as bus, train or car sharing *(see the table below).*

|  |  |
| --- | --- |
| **Distance km** | **Maximum reimbursement per participant travel costs**  |
| **Standard Travel**  | **Green Travel**  |
| 10 - 99 | 23, - Euro  | - |
| 100 – 499  | 180,- Euro  | 210, - Euro |
| 500 - 1999 | 275,- Euro | 320,- Euro |
| 2000 - 2999 | 360,- Euro | 410,- Euro |
| 3000 – 3999  | 530,- Euro | 610,- Euro |

This is official tool to calculate the distance from your hometown to the venue:

<https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en>

1. **According to the funding rules, it is not possible to extend your stay in Germany.** There might be a reason why you stay one or two days longer, but this must be clarified with ICJA before (If not, National agency is allowed to withdraw funding for travel reimbursement).
2. Payments for travel reimbursement will be done via a sending organization.
3. The organizer (**ICJA e.V.)** will cover my food and accommodation in a seminar house.
4. The organizer **(ICJA e.V.)** will cover my visa related expenses up to the budget limit:

*Turkey*  100,- €

**All reimbursements will be done according to real costs and only if financial proof documents are provided.**

1. Local transport will be covered only for trips related to the program.
2. I will actively participate in the preparation, program as well as follow-up activities to spread the project results.

**REGISTRATION**

**Inscriptions can be done via ICJA’s partner organization or directly at ICJA. In this case we will partner organization in your country. In case there is no partner in your country, please contact us and we will try to find a solution.**

**DECLARATION and COMMITMENT**

I am aware that this training wants to support me in my development on a personal level. Therefore, I am willing to get personally involved as well: I will commit myself to actively participate in the whole process, including preparing myself carefully for the activity and to participate on preparation sessions or work that could the organisers might demand, including the follow-up activities related to this project.

I am fully aware that my participation in this activity is an investment of the organisers (in terms of logistic, finances, time and personal involvement of all people engaged) in my personal learning experience.

I agree that the data in this form will be shared with the trainers and administrative staff working for this specific project.

I commit myself to attending the activity in full, with no late arrival and early departure or leaving sessions.

I promise to implement learned experience within my networks and organisations, amongst my fellows and peers.

**Date Signature**

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**Contact of ICJA**

After registration as participant you will get confirmation from ICJA. Our contact for communication on placement, planning of travel and visa issues is: youthexchange@icja.de

ICJA Freiwilligenaustausch weltweit e.V. , Löwengasse 27C

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